



## 18th Annual Members Exhibition Submission Form

### **Instructions:**

Please fill out both submission forms. Return one to RoCo staff, and attach the other to the back of your artwork. Include price if your piece will be for sale. Rochester Contemporary Art Center charges 25% commission of total sale price.

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**TITLE:**

**ARTIST:**

**MEDIUM:**

**DATE:**

**PRICE:**

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**TITLE:**

**ARTIST:**

**MEDIUM:**

**DATE:**

**PRICE:**

## **CONDITIONS OF EXHIBITION AT THE ROCHESTER CONTEMPORARY ART CENTER**

- ***The 18th Annual Members Exhibition*** will be open to the public December 5 – January 18. Opening Reception for *Re:Member* will be held December 5, 6-10pm (First Friday). **Rochester Contemporary Art Center will be closed from December 24 - January 6 during normal gallery hours. RoCo will be open January 2, 6-10pm (First Friday). Artwork pick-up dates are January 18, 5-7, January 19-20, 1-6pm.** Artwork left at the Rochester Contemporary Art Center after January 20<sup>th</sup> will become the property of the Art Center.
- The Art Center charges a 25% commission on all artwork purchased during the exhibition.
- Any work sold during an exhibition will remain at the gallery for the duration of the exhibition.
- Artwork must be delivered ready to exhibit; i.e. appropriately framed, wired, etc.
- The artist is responsible for providing round-trip shipping, packaging, and postal insurance.
- Installation artists, or artist's whose work requires special handling must be available to set-up their own work and return the space to its original condition within normal gallery hours (contact RoCo staff to discuss such artworks).
- Rochester Contemporary Art Center reserves the right to photograph or reproduce artworks for educational purposes, press releases, catalogs, newsletters, or documentation of the exhibition.
- Rochester Contemporary Art Center will present the work(s) as specified by the artist as faithfully as possible and in a professional and honorable manner.
- If the artwork is damaged from transportation, or deterioration is noticed during the exhibition, The Art Center will notify the artist immediately. Rochester Contemporary Art Center will not attempt to repair damaged work without consulting the artist, unless safety to staff or public warrants such action.
- \*Rochester Contemporary Art Center provides replacement cost insurance on damaged or stolen work. **Replacement cost refers only to material costs incurred in recreating the artwork. It does not refer to market or sales value.** \*
- Rochester Contemporary Art Center reserves the right to remove any work(s) from the exhibition at any time for any reason without prior notification of the artist.
- Work must remain at the Rochester Contemporary Art Center for the entire duration of the exhibition.
- All artworks entered in the exhibition will be eligible for awards and purchase prizes.